



Seward County Rural Workforce Housing Fund (SC RWHF) Application
Please Refer to the Seward County Chamber & Development Partnership (SCCDP) Rural Workforce Housing Fund Investment Plan as you prepare this application

APPLICANT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Street City State Zip

TELEPHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

CONTACT PERSON (If different than applicant): \_\_\_\_\_

TELEPHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Program Cost:

- Application fee of \$300 submitted with the application;
At Loan Closing, Payment of administrative fee of 1% minus the application fee

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BUSINESS TYPE: \_\_ CORPORATION \_\_ PARTNERSHIP \_\_ SOLE PROPRIETORSHIP

IF CORPORATION OR PARTNERSHIP, LIST OFFICERS/PARTNERS:

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

LEGAL DESCRIPTION OF PROPERTY:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STREET ADDRESS (IF APPLICABLE): \_\_\_\_\_

**PROJECT SUMMARY:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**(Attach additional pages as necessary)**

**TYPE OF ASSISTANCE REQUESTED:**

FINANCING AMOUNT: \$ \_\_\_\_\_ TERM: \_\_\_\_\_ YEARS RATE: \_\_\_\_\_ %

USE OF FUNDS: (Check all that apply)

- PURCHASE LAND       PURCHASE BUILDING  
 CONSTRUCTION       RENOVATION  
 OTHER (Describe) \_\_\_\_\_

\*Please attach pro-forma with projection of cash flow for the project

**SOURCES AND USES OF ALL PROJECT FUNDS**

ACTIVITY	TOTAL	(Breakdown)			
<u>DESCRIPTION</u>	<u>COST</u>	<u>LENDER</u>	<u>SC RWHF</u>	<u>EQUITY</u>	<u>OTHER</u>
LAND/BUILDING	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
CONSTRUCTION	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
INTERIM FINANCE	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
OTHER: _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<b>PROJECT TOTALS:</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>

**REQUIRED ATTACHMENTS:**

- Map showing project location
- Bank pre-approval letter or other proof of funding sources
- For new construction: Preliminary (site/building) plans: site plan and housing plans
- Finished project appraisal (estimated)
- Articles of Incorporation and Bylaws
- Options to purchase (land) or proof of ownership
- Pro-forma with projection of cash flow for the project
- Other information as requested by the Fund Administrator
- Application fee of \$300 submitted with the application

**Loan Closing Process and Procedures:**

Required loan documentation may include but is not limited to the following:

- (1) Title Insurance commitment;
- (2) Promissory Note;
- (3) Deed of Trust;
- (4) Mechanics lien waivers or affidavit;
- (5) Personal guarantee;
- (6) ACH form for automatic payment;
- (7) Current appraisal;
- (8) Subordination agreement if required and notice of default;
- (9) Payment of administrative fee of 1% minus the application fee;
- (10) Final Title Commitment Showing liens

The Applicant gives permission for the primary lender & SCCDP to share progress reports and inspection results.

The Applicant hereby certifies that all information in this application, and all information furnished in support of this application is given for the purpose of obtaining assistance under the Seward County Chamber & Development Partnership Rural Workforce Housing Investment Plan and is true and complete to the best of the Applicant's knowledge and belief. Verification may be obtained from any source named herein, provided that any and all information related to the financial status of the business shall be held confidential and not subject to review by the public.

Signature of the Applicant: \_\_\_\_\_

Title: \_\_\_\_\_

Date signed: \_\_\_\_\_